

FAIRTHORNE MANOR

Year 6 Residential 2022

Monday 11th July – Wednesday 13th July 2022



Parent Information Pack



About YMCA Fairthorne Manor

The centre is set in its own 111 acres of parkland and woodland. YMCA is licensed and inspected by the AALA (Adventurous Activities Licensing Authority). They are also recognised by the Royal Yachting Association and the British Canoe Union. All YMCA staff are first aid trained, fully DBS checked and are trained in each activity to make sure every session is delivered safely and effectively.

Children will be taken to and collected from the site by coach, leaving school at 9.30am on Monday 11th July, however children should arrive at school at the normal time leaving their luggage in the IT Suite.

The group will stay in tented accommodation. Each tent can cater for between 6 and 8 children. Each tent has raised wooden floors, with toilets and showers nearby. All meals will be provided for the duration of the stay.

We will return to school on Wednesday afternoon and children can be collected at the usual time, from the hall, with their luggage.

Cost/Payments

The total cost for the trip is £5508.00. We are unable to subsidise this trip, therefore the total cost per child will be **£183.60**, to include insurance, all activities, meals, accommodation and travel to and from the centre.

To secure your child's place, please make a deposit payment of **£30.00** by Friday 26th November 2021. Payment must be made by ParentMail PMX (<https://pmx.parentmail.co.uk>). You must also complete the forms at the back of this booklet and return them to the school office by Friday 26th November.

The remaining payments will be spread out as detailed below:

PAYMENT SCHEDULE 2021-22	
Due Date	Amount
<i>Friday 26th November (DEPOSIT)</i>	<i>£30.00</i>
Friday 31 st December 2021	£25.00
Friday 28 th January 2022	£25.00
Friday 25 th February 2022	£25.00
Friday 25 th March 2022	£25.00
Friday 22 nd April 2022	£25.00
Friday 20 th May 2022	£15.00
Friday 24 th June 2022	£13.60
TOTAL:	£183.60

After Friday 28th January 2022, we will review the funds collected for the trip (£80.00 per child) and a decision will be made as to whether enough has been received for the trip to go ahead. Any funds already received at this point would be refunded should we not proceed with this visit. After this point, any funds received would be non-refundable in the event your child was unable to attend.

If you are in receipt of income support or certain other benefits or you feel you may have difficulties with making payments, please contact the school office as soon as possible.

KIT LIST

Everything should be clearly named – the children may need to leave items of clothing in the drying rooms!

Details	Essential	Check
Waterproof jacket/lightweight mac	✓	
Wellies or waterproof walking boots	✓	
Beach shoes (NOT Crocs or flip flops - feet must be fully covered)	✓	
2 x trainers (these should be old as they may get wet / muddy)	✓	
Refillable water bottle	✓	
2 plastic bin liners (for wet and dirty items)	✓	
Sleeping Bag	✓	
Pillow and pillowcase	✓	
Roll up mat / air bed	✓	
2 x long sleeved t-shirts (some activities require arms to be covered)	✓	
2 x short sleeved t-shirts	✓	
3 x pairs of trousers – tracksuit bottoms, leggings etc (NOT jeans)	✓	
2 x pairs of shorts		
2 x warm sweatshirts/jumpers	✓	
1 x pair of waterproof trousers	✓	
Warm nightwear	✓	
4 x socks (these will get wet during activities so extra pairs are essential)	✓	
4 x underwear	✓	
Toiletries (toothbrush, toothpaste, flannel, brush/comb, shampoo/shower gel, tissues)	✓	
Suncream (minimum SPF30, ideally water resistant)	✓	
Lip balm	✓	
2 x towels	✓	
Outfit for the disco	✓	
Sunhat	✓	
Torch	✓	
A book to read	✓	
Camera (taken at own risk)		
Teddy/cuddly toy		
Small game e.g. playing cards (NO electronic games)		

All items of kit should be packed in **ONE** bag, preferably a holdall rather than a suitcase as there is limited room in the tents.

Please label everything clearly, including bags!



The following items are not permitted:

Electronic games, mobile phones, radios, food items, jewellery (including watches)



Medication

Medicines on Educational Visits:

Staff will administer prescription medicines to pupils when required during educational visits. Parents should ensure they complete a consent form (**'Parental Agreement for setting to administer medicine'**) and must also supply a sufficient supply of the medication in its pharmacist's container. Non-prescription medicines (apart from travel sickness medication) cannot be administered by staff, and pupils must not carry them for self-administration. Hay fever remedies etc. should therefore be provided, if necessary, on prescription.

Medicines on Residential Visits:

The school acknowledges the common law 'duty of care' to act like any prudent parent. This extends to the administration of medicines and taking action in an emergency, according to the care plan.

Occasionally, it may be necessary to administer non-prescription medicines i.e. paracetamol, to pupils suffering from acute pain from things like migraine, period pain, toothache. Parents must give written consent prior to the residential visit using a **'Parental Agreement for setting to administer medicine'** form, before non-prescription medication can be given. Staff will check that the medicine has been administered without adverse effect to the child in the past and parents must certify that this is the case – a note to this effect should be recorded on the consent form.

The school will keep its own supply of paracetamol suspension for administration to pupils during a residential visit. The medication will be stored and administration recorded as for prescription medicines. Pupils should not bring paracetamol (or other types of painkillers) on the residential visit for self-administration.

All medicines should be clearly labeled and handed to Mr Wilson on Monday 11th July 2022 with instructions (please come into school a little earlier if these are detailed or complex instructions).

Telephone Calls

Mobile phones are not permitted. We shall be in daily contact with the school office should you need to leave a message. The school number is 01243 821678. An out of hours emergency contact number will be given to you before we leave.

Code of Conduct

Although the children will not be on school premises we will still have very high expectations about their behaviour. The children will be supervised at all times and are expected to co-operate fully and respond immediately to instructions given. This is for their own safety and the safety of those around them.

The children will need to listen carefully to all instructions given to enable them to be where they should be at the right times! The children are not allowed to visit the tents of others.

The children will be expected to get up by a certain time and be in bed by a certain time. The children will be tired and need their sleep, as do the leaders!

If necessary, parents will be contacted about their child's behaviour. In extreme circumstances we will send a child home if their behaviour warrants this.

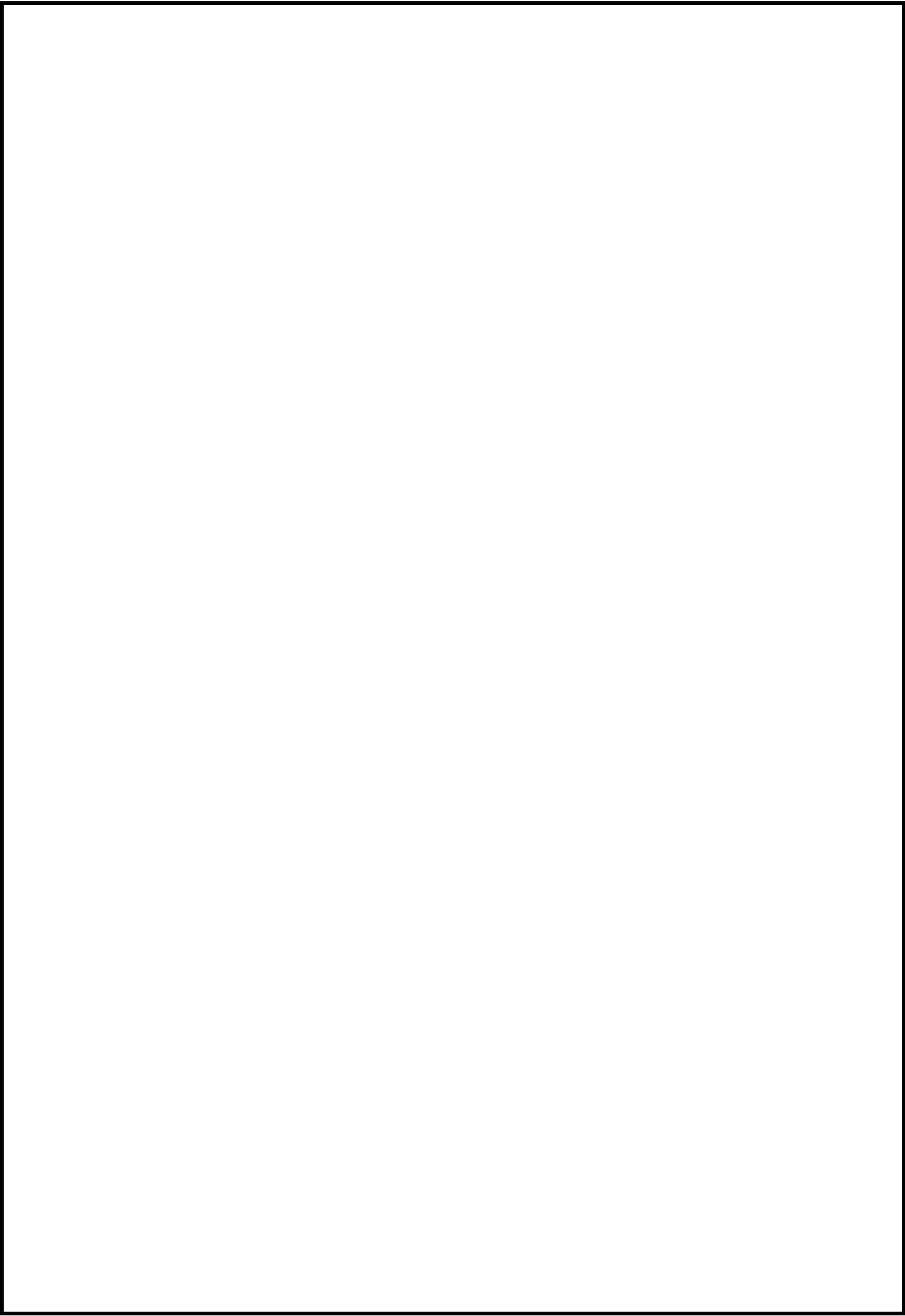
COVID-19

We will follow all Government guidance in place at the time of the visit, in relation to COVID-19.

If your child displays any symptoms of COVID-19 during the visit, you will be required to collect your child from Fairthorne Manor.

If your child tests positive for COVID-19 prior to this visit, which means they are self-isolating and cannot participate, we will be able to submit an insurance claim for a full refund of any money paid. You will be required to provide the school/insurers with evidence of a positive PCR test in order to receive a refund.

However, if your child is unwell during this visit for any reason, including COVID-19, you will be required to collect your child from Fairthorne Manor and in this instance the school would be unable to refund any money paid.



SOUTH BERSTED CE PRIMARY SCHOOL

Year 6 Residential Visit to Fairthorne Manor (11th – 13th July 2022)

PARENTAL CONSENT/EMERGENCY CONTACT FORM

Child's Name: Date of Birth:

Please tick

☒

I wish my child to be allowed to take part in the above mentioned school journey and agree to him/her taking part in any or all of the activities

☐

I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed

☐

I understand that while the school staff and helpers in charge of the party will take all reasonable care of the young people, unless they are negligent they cannot be held responsible for loss, damage or injury suffered by my son/daughter arising during or out of the journey (*NOTE: school journey insurance has been taken out with AIG Insurance (formerly Chartis Insurance Ltd) through WSCC, but claims arising from pre-existing conditions are exempt*)

☐

I will adhere to the Government COVID-19 guidance in place at the time of this visit.

☐

I consent to any emergency medical treatment necessary during the course of the visit

EMERGENCY CONTACT INFORMATION

Name: Relationship to child:

Home Address:

.....
.....

Telephone (Home):

Telephone (Work):

Mobile Number:

If we are unable to contact you on the numbers above, please give an alternative emergency contact:

Name: Relationship to child:

Telephone No:

NOTE: photographs may be taken that include your son/daughter. If you do not wish such pictures to be used for normal publicity purposes including publication on the Fairthorne Manor/YMCA website, please tick the box

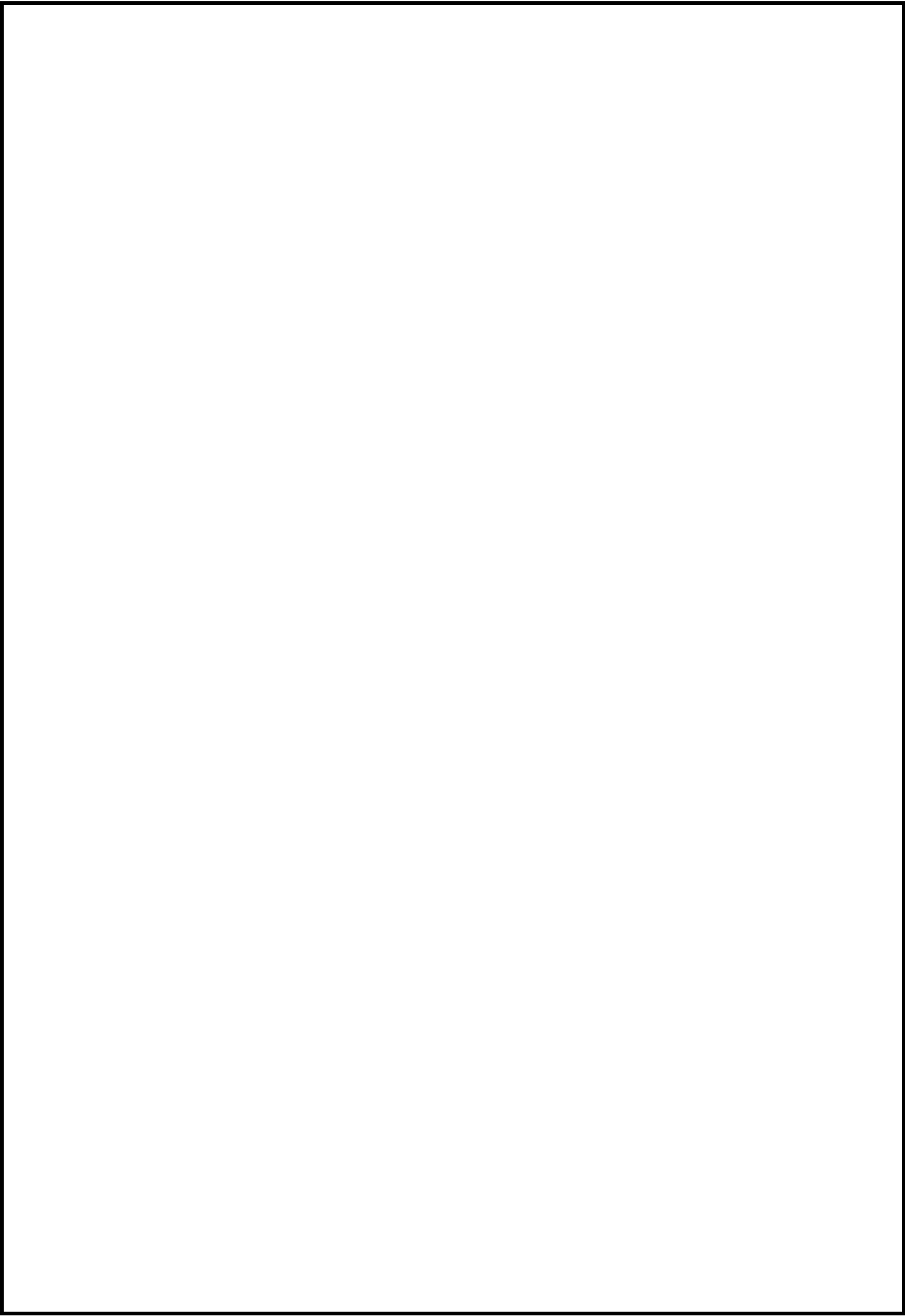
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Signed: Date:

Parent/Guardian

All personal information will be processed in accordance with the provisions of the Data Protection Act 1998

**YOU MUST ADVISE US IMMEDIATELY IF THERE ARE ANY SUBSEQUENT
CHANGES TO THE INFORMATION GIVEN ABOVE**



SOUTH BERSTED CE PRIMARY SCHOOL

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DIETARY NEEDS FORM

Child's Name:

Is your child vegetarian? YES / NO

Does your child have any specific dietary requirements / food allergies? YES / NO

If yes, please state details below:

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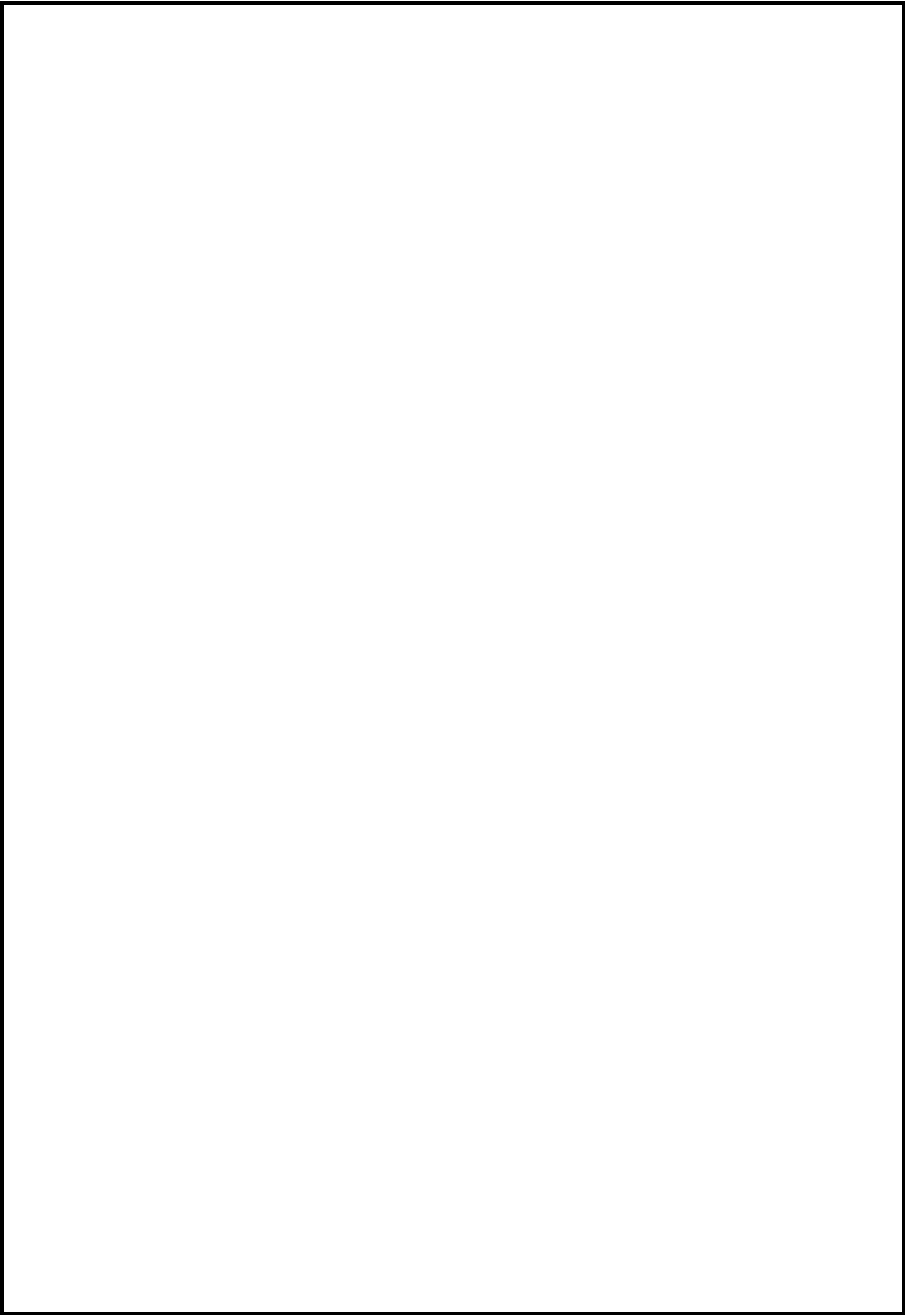
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Signed: Date:
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MEDICAL QUESTIONNAIRE

Childs Name:

Address:

.....

.....

Parents Name:

Home Telephone: Mobile:

Does your child have any of the following conditions:

<i>Asthma or Bronchitis</i>	YES	NO
<i>Heart Condition</i>	YES	NO
<i>Fits, fainting or blackouts</i>	YES	NO
<i>Severe headaches</i>	YES	NO
<i>Diabetes</i>	YES	NO
<i>Allergies to any known drugs or medication</i>	YES	NO
<i>Any other allergies e.g. materials, food, insect bites</i>	YES	NO
<i>Other illness or disability</i>	YES	NO
<i>Any recent contact with contagious diseases</i>	YES	NO

If the answer to any of the above is YES, **please give details overleaf or on a separate sheet which should be firmly attached.**

Has your child received vaccination against tetanus in the last ten years? YES/NO

Is your child receiving medical treatment of any kind from either your family doctor or hospital? YES/NO

Has your child been given specific medical advice to follow in emergencies? YES/NO

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