

South Bersted CE Primary School

Church Lane
Bognor Regis
West Sussex
PO22 9PZ

Tel: 01243 821678
office@southbersted.co.uk
www.southbersted.co.uk



Headteacher: Mr Noel Goodwin

20th September 2021

Dear Parents and Carers

Vacancy for a Parent Governor

Every maintained school in England has a Governing Body responsible to the local community for running the school. There are currently vacancies for two Parent Governors at South Bersted Primary School. The term of office will be 4 years.

If you are interested in standing for election as a Parent Governor, please complete the enclosed nomination form. You must ensure that 2 parents/legal guardians of children currently attending the school, support your nomination. They must send an email of support to clerk@southbersted.co.uk no later than 9.00am on Monday 4th October 2021. You should also indicate on your nomination form the names of the parents/legal guardians who you expect to be supporting your nomination. You must also include a brief election statement. **Please submit your completed nomination form to the school office via email to clerk@southbersted.co.uk, no later than 9.00am on Monday 4th October 2021.**

If three or more nominations are received, I shall send all parents voting papers, which will include the candidates' election statements. In the event of a ballot I have arranged for votes to be counted at 9.30am on Friday 8th October 2021 or a time mutually agreed with all candidates, and each candidate or his/her authorised representative may attend the count. I shall also arrange for all parents and carers to be notified of the result.

I have enclosed an extract from the Regulations concerning the eligibility criteria for a Parent Governor, which you should read carefully. If you have any questions about the Parent Governor vacancy or the process, please do not hesitate to speak to me.

All elected parent governors are required to complete DBS check within 21 days of their election. A paper copy of this letter and the form is available on request.

Yours sincerely

Mr Noel Goodwin
Headteacher

West Sussex County Council



Definition and candidate eligibility:

Regulation 6 of the School Governance (Constitution) (England) Regulations 2012 defines “parent governor” as a person who:

- is elected as a governor by parents of registered pupils at the school, and
- is such a parent at the time of election.

The Education Act 1996 defines “parent” in relation to a child or young person as including any person who is not a parent of him/her but who has parental responsibility for him/her or who has care of him/her.

Candidate Ineligibility:

A person may not be considered for election if they:

- are an elected member of the Local Authority;
- work at the school for more than 500 hours in a school year at the time of election.

A person is disqualified from holding or continuing to hold office as a governor of a school if:

- (a) they are the subject of a Bankruptcy Restrictions Order, an Interim Bankruptcy Restrictions Order, a Debt Relief Restrictions Order or an Interim Debt Relief Restrictions Order;

or

- (b) their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced.

N.B. A person is not disqualified from continuing to hold office as a Parent Governor when s/he ceases to be a parent of a registered pupil at the school or takes up employment at the school.

West Sussex County Council

