

South Bersted CE Primary School

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Headteacher: Mr Noel Goodwin

4th November 2020

Dear Parents and Carers

Individual School Photographs – Wednesday 11th November 2020

We have booked the school photographer to visit next week, to take individual photographs of the children.

However, the Government announcement at the weekend regarding the new lockdown has understandably posed some further consideration from a health and safety perspective.

Having reviewed the risk assessment from our photographer and considered all the processes we have in place in school, I am confident that the photography can be completed safely and in line with all COVID regulations. The following safety precautions will be in place:

- Children will stand while their photograph is taken, rather than sitting on a chair, therefore reducing each child's contact with surfaces,
- Cleaning will take place between each class group session,
- The photographer will be wearing appropriate PPE and will remain a safe distance from the children at all times.

Please note that due to the COVID restrictions in place at the current time, siblings cannot be photographed together.

If you **do not** wish your child to have his/her photograph taken, you must inform the school via Class Dojo or email (office@southbersted.co.uk) **no later than 3.00pm on Thursday 5th November**. Please note, regrettably there will not be another opportunity for your child to be photographed individually during this school year.

Proofs will be sent home in approximately 2 weeks, and orders will be delivered to school in time for Christmas.

Yours sincerely

Mr Noel Goodwin
Headteacher

West Sussex County Council

