

South Bersted CE Primary School

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Headteacher: Mr Noel Goodwin

8th September 2020

Dear Parents and Carers,

Reminders - Start and End of Day

It was so lovely to see you all again, after what has been a challenging time. To ensure that the end of the day collections run as smoothly as possible, can I please remind all parents and carers of the following:

- To reduce the number of people on the school site, can only **one** parent drop and pick up for each family.
- Please arrive to pick your child up at the designated time. Arriving 10 minutes earlier than your allocated time increases the number of adults on the school grounds at one time.
- Once you have dropped your child off, we ask that you vacate the school grounds promptly. Please do not wait within the school grounds for other parents.
- If you have any questions or need to speak to the school office, please send the office a dojo or email message.
- From today, parents in Years 1 and 2 will have an allocated area to line up when collecting their children (please see below).
- When picking up siblings, please socially distance on the field.

Years 1 and 2:

From today, there will be cones on the playground so it is easier for you to line up and collect your child. These markers will run parallel to the Year 1 classroom. Please follow the one-way system and then join the queue to collect your child. When lining up within these markers, please ensure that you are socially distanced from other parents.

The class teacher will then send your child out to meet you.

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If you are collecting a sibling, please re-join the one-way system and socially distance on the field before collecting.

Thank you for your co-operation in this.

Kind regards,



Mr Goodwin
Headteacher

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